



Visiting Speakers

The Old School Henstead

Written by:	WJM
Last reviewed on:	9 September 2022
Next review due by:	9 September 2023

Visiting Speaker Policy (including EYFS)

This policy has regard to the statutory guidance *The Prevent Duty: Departmental advice for schools and childcare providers*, DfE, June 2015 and is available to parents on request. It also applies to the Early Years Foundation Stage (EYFS) provision.

The Old School Henstead often invites speakers from our wider community to give talks to enrich our pupils' experience, providing them with information that helps them make decisions at different phases of their education, widening their understanding of world and global issues and providing motivational inspiration through the sharing of a speaker's experience. Our responsibility to our pupils is to ensure that they can critically assess the information they receive as to its value to themselves, and that the information is aligned to the ethos and values of The Old School Henstead and British values.

The "Prevent" statutory guidance (*The Prevent Duty: Departmental advice for schools and childcare providers*, DfE, June 2015) requires schools to have clear protocols for ensuring that any visiting speakers whether invited by staff or pupils, are suitable and appropriately supervised.

The protocols are:

- All visiting speakers to have a nominated point of contact at the School. (Prevent Lead Mr W.J. McKinney – Headmaster and DSL)
- All requests for outside speakers to require the prior approval of the Prevent Lead
- Obtaining an outline of what the speaker intends to cover in advance of their visit
- Conducting research on the person/organisation to establish whether they have demonstrated extreme views/actions
- Refusal to allow people/organisations to use school premises if they have links to extreme groups or movements. Justification of the school's decision will be provided to the person/organisation in writing Visiting speakers confirm via email or letter to the organiser that they will follow the Guidelines for Visiting Speakers (see below).

- Conducting a risk assessment in relation to the Prevent Duty
- Maintaining a formal register of all visiting speakers
- Ensuring visiting speakers are accompanied at all times and are not left unsupervised with pupils at any point
- Conducting a post-event evaluation of how the visit met the needs of our pupils

Guidelines for Visiting Speakers

The Old School Henstead values visits from speakers that enrich our pupils' experience, providing them with information that helps them make decisions at different phases of their education, widening their understanding of world and global issues and providing motivational inspiration through the sharing of a speaker's experience. Our responsibility to our pupils is to ensure that they can critically assess the information they receive as to its value to themselves, and that the information is aligned to the ethos and values of The Old School Henstead and British values.

The "Prevent" statutory guidance (*The Prevent Duty: Departmental advice for schools and childcare providers*", DfE, June 2015) requires schools to have clear protocols for ensuring that any visiting speakers whether invited by staff or pupils, are suitable and appropriately supervised.

As per the "Prevent" guidance visiting speakers are required to agree to the following terms and conditions:

1. The presentation must not incite hatred, violence or call for the breaking of the law.
2. The visiting speaker is not permitted to encourage, glorify or promote any acts of terrorism including individuals, groups or organisations that support such acts.
3. The visiting speaker must not spread hatred and intolerance of any minority group/s in the community.
4. The visiting speaker must seek to avoid insulting other faiths or groups, within a framework of positive debate and challenge.
5. Visiting speakers are not permitted to raise or gather funds for any external organisation or cause without the prior permission of the Headmaster, Mr W.J McKinney.
6. School staff have the right and responsibility to interrupt and/or stop the presentation for any violation of this agreement.